

Springerville Town Council
Minutes
January 5, 2005
6:00pm

Present: Kay Dyson Mayor, Mary Nedrow Vice Mayor, Mark Baca, Pete Hunt and Scott Cray

Staff: Scott Garms Town Manager, Val Cordova Town Clerk, Sterling Solomon Town Attorney, Chief Steve West, Tom Malone Public Works Dir., James Hamblin Finance Dir., and Larisa Bogardus Community Development Dir.

Public: Criss E. Candelaria Apache County Attorney, Betty Amator, Jeff Barbe, Edde Castillo, Tony Cordova, Evelyn Arabie, David and Michelle Sihabatka.

1. Mayor Dyson called the meeting to order at 6:00pm
2. Pledge of Allegiance was led by Mark Baca followed by a moment of silence in memory of the victims of Tsunami and for peace in the world, especially in the middle east.
3. Public Participation: None
4. Manager, Council and Chamber Reports:

Mayor Dyson submitted a written report for the council but reported on testimony before Department of Economic Security and was able to secure a little more money for utility and rental assistance. They secured funds for Apache, Navajo, Coconino and Yavapai Counties.

She thanked all the people who organized the effort to chop wood and make it available to citizens in need.

Councilman Cray reported on the meeting with Blue Hills Board in December and will have an executive meeting sometime in January.

Mr. Garms reported that the town received final approval from ADEQ on our airport fire suppression well. It can now be turned on.

The town received a new senior transport van from Apache County purchased from LTAF funds.

He will be calling the company this week to set up remediation for the asbestos for the old school.

He also received an invitation for the Arizona League of Cities and Town's Day at the state capitol and asked the council who would like to go with him. This will be a one day trip.

5. Minutes: consider approval of the minutes from the town council meeting held on December 1, 2004 at 6:00pm.

Motion by Mary Nedrow/Pete Hunt to approve the minutes from the town council meeting on December 1st, at 6:00pm

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

6. Apache County Attorney's Office/Springerville Police Department Intergovernmental Agreement. Discussion and action concerning an IGA between Apache County Attorney's Office and the Springerville PD for the use of Blue Maxx Forensic Lights.

Apache County Attorney Criss Candelaria briefly explained that they purchased three of these Blue Maxx Forensic lights. One for Springerville, Eagar and St. Johns and asked that the town council approve the Intergovernmental agreement to make this tool available to the Springerville Police Department. This tool is used to detect bodily fluids or finger prints that cannot be seen otherwise.

Motion by Mark Baca/Mary Nedrow to approve the proposed intergovernmental agreement with the Apache County Attorney's Office for the loan of one Blue Maxx Forensic Light to the Springerville Police Department.

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Chief West thanked Mr. Candelaria for looking out for the police department's best interest and in helping the department succeed with their investigations.

7. Resolution # 2005-R001: Discussion and action concerning Resolution #2005-R001 establishing policy and procedure by designating the use of a 1% transient tax for tourism.

"A Resolution of the Mayor and Common Council of the Town of Springerville, Arizona, establishing policy and procedure by designating the use of a 1% transient tax for tourism".

Mayor Dyson further explained that this money will be accounted for separately to be used only for tourism for the town of Springerville and establish a five person committee to prioritize and make recommendations to the town council. Three business Springerville business people the Chamber of Commerce Director and the Springerville finance director will sit on this committee.

Motion by Pete Hunt/Scott Cray to approve Resolution #2005-R001 establishing policy and procedure by designating the use of a 1% transient tax for tourism.

Vote:	Ayes:	Kay Dyson
		Mark Baca
		Scott Cray
		Pete Hunt

Nays:	Mary Nedrow
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8. Planning & Zoning Commission Appointments: Discussion and action concerning appointments to the Planning and Zoning Commission.

Motion by Mary Nedrow to nominate Arnie Moya to the Planning and Zoning Commission.

Motion by Scott Cray to nominate Kay Wilkins.

Motion by Pete Hunt to nominate Betty Amator.

Larisa Bogardus explained that two of the seats are expired and need to be reappointed and one is an unexpired term. She asked that they decide which candidate they would like to appoint to the unexpired term.

Two people need to be appointed to a three year term ending in 2007 and the other to expire in December 2006.

Councilman Cray amended his motion to have Kay Wilkins serve one of the three year terms.

Motion by Kay Dyson/Scott Cray to select Arnie Moya and Kay Wilkins to a three year term on the commission ending December 2007.

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Motion by Pete Hunt/Mary to appoint Betty Amator to the term ending 2006.

Vote:	Ayes:	Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Nays:	Kay Dyson
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9. Springerville Municipal airport Advisory Committee: Discussion and action concerning appointments to the SMAAC.

Motion by Kay Dyson/Mark Baca to appoint Candy Cook to the SMAAC.

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Mr. Garms advised the council that he would talk with Albert Lassen to see if he is still interested in serving on SMAAC and bring it back to the council.

10. Zoning Ordinance: Discussion and direction for staff concerning the Planning & Zoning Commission's recommendation on Zoning Ordinance Section 404(J) (I).

Ms. Bogardus asked that the council table this item for further review by the commission.

Motion by Scott Cray/Mark Baca to table this item.

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

11. Annual Audit: Discussion and review of the annual audit.

Mayor Dyson read the first paragraph of the management letter sent in by Kemp, Burdick, Hinton and Hall dated December 28, 2004.

"We wish to commend the town for their recent administrative achievements in oversight of the town's accounting and budgeting system. The town has converted to accrual based accounting for billings and payables and now has detailed listings of capital assets for depreciation and is in compliance with accounts and reporting procedures as prescribed by GASB statement #34. Mayor Dyson explained that the town had not been in compliance and had been challenged to move to an accrual based system.

The town has been written up for years for not having an inventory of all town assets. She complimented the town's directors who did an inventory. She thanked James for all the work he did in getting this done by the end of the year.

Mr. Hamblin then reviewed the audit for the council and addressed all the write-ups the town had in the past. Anyone with questions regarding the audit was encouraged to come in and talk with him.

12. Road Maintenance: Discussion and presentation concerning the planning of the construction, reconstruction, maintenance, and/or preservation of town roads.

Mr. Garms explained that this was an update/review of where the town is at, what they are doing and where they are going with regard to roads. A written report of information was distributed to the council members.

The current project is Tori Circle and Chiricahua street. The underground infrastructure has been installed in all the vacant lots so that that when the street is put in, the road won't need to be torn up for a new service.

A letter will be going out to the residents of Tori Circle explaining what the project will entail. The plan is to reuse the current road surface to turn it into a road base and then compact it. This will give the residents the spring time to drive on the surface and give us the opportunity to identify spots that might collapse prior to putting in a road surface. It is more cost effective to contract with Apache County for a double chip seal.

For future road planning, all the roads have been inventoried and a road criteria work sheet is being filled out with the conditions, lengths, widths and any factors associated with the roads. Traffic counts on the roads are also being done. This is being based how many people are being serviced and how many vehicles are utilizing that road way so that it can be objective as possible. The plan is to have the list to the council by spring so that in the summer when the weather is right they can prep the next road on the priority list.

They are working on the Maricopa Street project funded by NACOG for 2006. The council approved \$70,000 for engineering that will need to be done this year to access the grant money next year. The grant is for \$466,000. The town's match is about \$40,000. This will rebuild and repave Maricopa Street from Pima to Coconino. There are safety issues at the top of the hill and an area that that they would like to straighten out that need to be addressed, as well as bring that hill down to some degree.

Mr. Garms noted that the report includes considerations for the council for pavement preservation. He would like to have a process/program to maintain our good roads and a category for bad roads and road construction for paving unpaved roads.

13. Springerville/Eagar Sewer Service: Discussion and direction for staff concerning a proposal to share sewer services with Eagar in areas where it is geographically and economically feasible.

Mr. Garms explained that he had been approached by the Eagar town staff on behalf of the Town of Eagar with regard to the Town of Springerville allowing them to hook into our sewer system in the east side of town. They are researching different options on how they can supply sewer service to an area where an apartment complex that is being built on Highway 191 and 260 across from the rodeo grounds.

One possibility discussed was that Eagar would install the entire sewer infrastructure to meet our sewer line at D & S Mobile and would work out some type of agreement to meter and receive that sewer. Mr. Garms felt that there would be long term benefits to this agreement such as being able to supply more water to manage the wetlands which is part of Springerville's agreement with Game and Fish. He noted that if this agreement works out with Eagar, we may be able to facilitate sewer in the west side of Springerville. The other topic discussed was the affluent treated in their lagoon is being supplied to farmers and the line used almost reaches our sewer plant.

He asked for a consensus of the council to direct staff to negotiate with their staff and find a favorable negotiation and bring to council for review and decision. The Eagar Town Council voted unanimously to approach the Town of Springerville and negotiate.

Mr. Garms emphasized two important things; Number one is that neither town should get greedy but to make sure that it is fair to both towns; Two, it needs to be apparent and transparent to the citizens of both towns that they are not subsidizing the services of the other town. If we use the two sewer facilities in the most economical way it would save the citizens of both towns money.

The consensus of the council was for staff to talk with Eagar and bring information to the council.

14. Town Manager Review: Consider entering into executive session to conduct the six month review of the Town Manager.

Motion by Pete Hunt/Mary Nedrow to enter into executive session to discuss the six month review of the town manager.

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Mayor Dyson reconvened the meeting at 7:58p.m.

Motion by Kay Dyson/Mark Baca to go back into regular session.

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Mayor Dyson explained that they did a six month review of the town manager.

Motion by Scott Cray/Mark Baca to modify the Town Manager's contract by adding language allowing Mr. Garms to have a vehicle at his disposal twenty-four hours a day, seven days a week.

Mayor Dyson stated that the manager is on call at all times and they want him accessible and to have the availability of a car.

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Motion by Scott Cray/Mary Nedrow to adjourn the meeting at 8:00pm

Vote:	Ayes:	Kay Dyson
		Mary Nedrow
		Mark Baca
		Scott Cray
		Pete Hunt

Kay Dyson, Mayor

ATTEST:

Town Clerk

I hereby certify that the foregoing is a true and correct copy of the minutes of the Springerville Town Council in regular session on Wednesday January 5, 2005. I further certify that the meeting was duly called and a quorum was present.

Dated this 7th day of January 2005.

Town Clerk